# Application to self-lay service connections to existing mains

## Filling out this form

To fill out this PDF application form, please open and complete it using <u>Adobe Acrobat Reader</u> and email your completed application to <u>SLP\_Mailin@yorkshirewater.co.uk</u>

Or, post it to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

**Please note:** the fees listed in this form are fixed until **31 March 2026**. You can find the most upto-date version of the form at **yorkshirewater.com/developers/water/self-lay/** 

#### Please confirm you can provide the following documents with your application:

A scanned copy of the competent person's EUSR card

A plan of the proposed works, including pipe diameters and materials of the existing main

#### Additional documents (if applicable):

F10 notice (if the development is notifiable to the Health and Safety Executive)



#### Initial information and terms and conditions

This form is used for approval from Yorkshire Water for an SLP to connect contestable service connections to our existing live mains network. We need to know this information to determine if existing customers are fed from the main that you are requesting to connect to.

The information you provide will be used solely in accordance with Yorkshire Water's <u>Privacy Policy</u>. Please be aware, we may contact you to seek feedback on your experience with this service.

#### How long will it take to get a response?

Once we've received your completed application, we'll assess the details respond back to you within **5 days**. At this point we will send you either an approval or a rejection of your proposal.

#### What fees do you need to pay for this application?

There is no fee for this application.

**Please note:** an environmental component fee of £20 is charged per household premises (house or flat) connecting to the network — you may be entitled to an incentive payment of £100 per household premises (in effect, a net payment of £80) if the premises meet certain water efficiency criteria (see page 8 for more details).

Please also note that if the service connections you are proposing are to properties that have never been connected to our water network before, infrastructure charges will be payable once the connection/s are made.

Learn more about infrastructure charges, discounts and the environmental incentive here.

#### Completing your application form

1. Your details

If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

Are you the	SLP	Developer	Landowner	Consultant	Other		
If other, please sp	pecify						
Full name							
Companyname							
Company registration number							
Phone number							
Email address							
Address							
Town/City				Post code			



Would you like to auth	norise us to sp	eak to anyone	else ab	out your app	lication	?	Yes	No
Is the recipient a	Developer	Landowner	SLP	Consultant	: Ot	ther		
If other, please specify	,							
Full name								
Companyname								
Company registration	number							
Phone number								
Email address								
Address								
Town/City				Post code				
<b>Please note:</b> to draw up the model water adoption agreement, we need the SLP's details and the developer's details as a minimum. If the landowner is different from the developer, or there are affected adjoining landowners, we will also need these details. Please indicate the land ownership details on your <b>site plan</b> .								
SLP details								
Are the SLP's details dif	fferent to the o	details you've g	iven us (	above?	Yes	No		
If yes, please provide t	he SLP's conto	ıct details belov	N					
SLP company name								
Company registration	number							
Phone number								
Email address								
Address								
Town/City				Post code				
Developer details  Are the developer's details different to the details you've given us above? Yes No  If yes, please provide the developer's contact details below  Developer company name								
Company registration	number							
Phone number								
Email address								
Address								

Post code



Town/City

#### Landowner details

Are the landowner's details different to the developer's details? Yes No

If yes, please provide the landowner's details below

Individual / company name

Registration number (if any)

**Address** 

Town/City Post code

#### Affected adjoining landowner

Is there an adjoining landowner affected by your proposal? Yes No

If yes, please provide the landowner's details below

Individual / company name

Registration number (if any)

Address

Town/City Post code

If there are any other adjoining landowners affected, please provide their details on a separate document with your completed application.

#### Infrastructure charges

Please let us know who you want the infrastructure charges to be issued to:

Developer SLP

#### 2. Site details

Do you have a Yorkshire Water mains scheme reference number? Yes No

If yes, what is your reference number?

#### Site address (or closest existing address)

The exact location should be provided where possible. If no postal address exists then the road numbers and plots should be used.

Site name

Vicinity at land off adjacent to rear of opposite

**Address** 

Address line 2

Address line 3

Town/City Post code

Grid reference (centre of site): Easting Northing



#### 3. Work details

Number of connections

Description of proposed work (actual work to be done and techniques to be applied)

Where is the connection(s) being made? On site Off site

#### **Connection details**

Plot/unit number

Existing main diameter (mm)

Existing main material

New service pipe diameter (mm)

New service pipe material

#### Conditions and/or specific requirements

Please detail any conditions or site-specific requirements that may be required to carry out the operation e.g. any specialist equipment that could be required, site conditions, etc.

#### Meter details

**Please note:** If you fail to notify us of the meter details within one day (for non-household properties) or five days (for household properties) of installation, a late notification fee will apply. If you fail to install the meters altogether, we will install them ourselves and charge you for the cost of the meters and the installation.

I have read and understood



## 4. Chlorination of pipework

If you are installing service pipes that are **over 50mm in diameter and 6m or above in length**, you are required to arrange chlorination of the relevant pipework to standards BS 8558 and BS EN 806 and submit a chlorination certificate. You must also ensure that appropriate samples are collected and UKAS-accredited analysis is carried out.

To notify us of your intention to chlorinate the pipework, you'll need to email your weekly whereabouts form to <a href="mailin@yorkshirewater.co.uk">SLP\_mailin@yorkshirewater.co.uk</a> one week in advance of chlorination.

Once you've completed the chlorination and obtained the analysis, please send your chlorination certificate and UKAS-approved analytical results to <a href="mailin@yorkshirewater.co.uk">SLP\_mailin@yorkshirewater.co.uk</a> within one day of receiving your results. Please include your application reference number when you send these details.

We cannot allow you to connect the service pipe(s) to our water main network until your chlorination certificate and UKAS-approved analytical results have been checked and approved.

Please bear in mind that chlorination certificates have a 2-week validity period.

Yorkshire Water reserves the right, should the need arise, to contact directly any analytical service provider or chlorination company used by a developer or SLP in order to verify any documentation provided to us prior to any approval being granted for connection to the YW distribution network.

#### I have read and understood

## 5. Planning Details

This information is essential for the management of the network and ensuring there is no conflict with other operations.

#### Start and End

The procedure must not be authorised unless the document is endorsed with the appropriate information.

The Senior Competent Person must be satisfied that the proposed start/end dates and times are realistic and achievable to ensure that other proposed works on the network are not unduly affected.

Proposed start date

Proposed start time

Proposed end date

Proposed end time

#### SLP Authoriser – Senior Competent Person (SCP)

SLP (SCP) authoriser contact name

SLP (SCP) contact number

SLP (SCP) EUSR number



The Senior Competent Person must make appropriate comments/checks that should be understood and acknowledged by the Competent Person. The final version of the procedure must be authorised by the SCP.

Senior Competent Person Comments

#### Competent Person undertaking the work

The name of the Competent Person undertaking the work must be provided to enable the water network controller to validate the registration of the individual in relation to the proposed work.

Please note that if the Competent Person changes, the water network controller should be contacted to inform of changes for clearance to proceed.

I have read and understood

SLP (SCP) competent person's contact name

SLP (SCP) competent person's contact number

SLP (SCP) competent person's EUSR number

# 6. Construction Design and Management (CDM) 2015

If your development is notifiable to the Health and Safety Executive (i.e., if construction is scheduled to last longer than 30 working days or 500 person days, or if there will be more than 20 workers on site at any one time), you'll need to provide us with an **F10 notice**.

Is your development notifiable to the Health and Safety Executive (HSE)? Yes No

If yes, please upload a copy of your F10 notice with this application.

# 7. Drainage details

# To make sure the subsequent property owners are correctly billed, please provide the following drainage details

What method will be used for foul water drainage? Public sewer Cesspool/Septic tank

What method will be used for surface water drainage?

Public sewer Soakaway Watercourse To ground/land

# Ground water and land drainage do not have a direct or indirect right of connection to a public sewer I have read and understood

Have you applied for the sewer connection/s with us? Yes No If yes, please provide your application reference number:



#### 8. Environmental incentive

As part of our environmental incentive scheme, a £20 environmental component fee will be charged for every household premises (house or flat) connecting to our water network. If you're developing houses or flats with water-efficient fixtures and fittings, you may be able to qualify for a £100 environmental incentive payment (in effect, a net payment of £80) per each eligible household property.

To qualify, all water fixtures and fittings installed in the household premises must not exceed the maximum consumption levels set out in the table below:

Water fittings	Maximum consumption
WC	4 litres full flush / 2.6 litres dual flush
Shower	7 litres per minute
Bath	170 litres total capacity
Basin taps	5 litres per minute
Sink taps	6 litres per minute
Dishwasher	1 litre per place setting
Washing machine	6 litres per kilogram

When using this table to assess water efficiency, the premises must have WC, shower and/or bath, basin taps and sink taps water fittings. If more than one of a particular type of fitting is installed, each must comply with the relevant criterion. Flow restrictors may be installed to ensure compliance.

The efficiency of dishwashers and washing machines will only be assessed if installed by the developer.

You'll be able to claim your payment once the relevant connections have been made, provided you can supply photos of a sample of fixtures and fittings you've installed along with the manufacturer's product specifications.

For more information on how to claim your environmental incentive payment, please visit our **environmental incentives webpage**.

You must notify us of your intent to claim the environmental incentive payment by answering the questions below – we cannot accept retrospective claims without prior notification.

Are any houses or flats being developed that will meet the above qualifying criteria? Yes No

If yes, how many houses/flats will meet the above qualifying criteria?

If yes, how would you like to receive your payment?

Bank transfer

Please provide the payee's bank details below. These must belong to the company / individual submitting this application:

**Account name** 

Account number Sort code

Cheque

Please provide the payee's address below. This must belong to the company / individual submitting this application:

Company / individual name

Company reg. number (if applicable)

**Address** 

Town/City Post code



#### 9. Further information

#### **Weekly whereabouts**

We need you to complete and send us a **weekly whereabouts form** each Thursday detailing the work you are carrying out in our area the following week. You can find this form at **yorkshirewater.com/ developers/water/self-lay/** 

Please email your weekly whereabouts form to <u>SLP\_mailin@yorkshirewater.co.uk</u> with a subject line that begins with "SLP" followed by the location of the scheme.

#### Notification of the works

Before you make the service connections, please call our network controller on **03451208482 (Option 2)**, quoting your job reference number, to let us know that the work is about to proceed and what the estimated timescale is. You'll also need to give us another call once the work is complete.

Please email your notification of a successful job or aborted job to <a href="mailin@yorkshirewater.co.uk">SLP\_mailin@yorkshirewater.co.uk</a> within 24 hours of the connection/abort.

#### Infrastructure charges and discounts

Infrastructure charges are payable for all new connections to our water and sewer networks. These consist of:

- Water infrastructure charge: £612
- Wastewater infrastructure charge: £581

Please note that infrastructure charges for non-household properties are calculated using a formula that puts the expected water usage of the property in ratio to a typical household property.

You may be entitled to **infrastructure credits** if there has previously been a billable account/s on your site within the last 5 years. An infrastructure credit is a waiver equal to an infrastructure charge (water or wastewater as applicable). For example, if you're building 5 new houses on a site where there were previously 2 houses billed for water/wastewater services in the last 5 years, you would only need to pay infrastructure charges for 3 of the new houses.

We also offer a **three-tiered discount scheme** for developments that meet certain sustainable surface water drainage criteria. You can claim this discount when you apply to connect to the public sewer network, and we will confirm your eligibility during on-site inspections.

Learn more about sustainable drainage discounts and infrastructure credits here

#### **Environmental incentive**

There is a £20 environmental component fee payable for each new house or flat connecting to our water network for the first time. An **incentive payment of £100** (in effect, a net payment of £80) can be claimed for each house or flat that meets certain water-efficiency qualifying criteria. The qualifying criteria set out maximum water consumption levels for fixtures and fittings to be installed on the new premises. Any claim for the environmental incentive payment must be supported by evidence of compliance with the qualifying criteria.

Learn more about the environmental incentive here



#### 10. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the support information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I confirm I will carry out this work (subject to approval) in accordance with the Codes for Adoption guidance.

I am applying as the applicant or their representative and by doing so agree that I will be liable for the payment of any cost associated with this application.

By ticking this box I agree to the above declaration

Print name			
Position in o	ompany		
Date	/	1	



#### Please email this completed form to:

SLP\_mailin@yorkshirewater.co.uk

#### Or you can post it to:

**Developer Services** Yorkshire Water Services Ltd PO Box 52 **Bradford BD3 7YD** 

# If you need to get in touch



Call the Developer Services team on 0345 1 20 84 82

Our Developer Services office is open Monday to Friday 8am-5pm.



Visit our website <u>yorkshirewater.com/developers/</u>



Tweet us <u>@YWHelp</u>



Write to us

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

#### Other useful numbers

**Contact centre** 03451242424 (billing enquiries)

**Asian language** 03451242421

Text telephone/minicom 03451242423

24 hour automated services 03451247247 (meter readings and payments)

Fax number 01274 372 800

# How much could you save?



Use our online calculator

See how you could save water and energy around the home.



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