#### This is an application for water connection/s to our existing water network

Please use this form if you need a water connection to a new property/ies, field or trough, a temporary supply of building water, or you're looking to replace an existing water connection.

If you're building a new road that will be adopted by the local council, you may need to **apply for a new water main**.

#### How long will it take to get a response?

We'll let you know that we've received your application, or if we're missing any details, **within 5 days**. Once we've confirmed we have everything we need to process your application, we'll send you a quote for the connection work and an information pack **within 28 days**.

#### What application fee do I need to pay?

Please pay the relevant fee for the type of connection that you require:

- a) Single household connection:
- b) Replacement connection to come off a shared supply:
- c) Connection for a temporary supply of building water:
- d) Multiple household connections (houses or flats):
- e) Non-household connection/s:
- f) Boundary reconnection:

Please note, we need to confirm receipt of your fee payment before we can process your application.

Just so you know, the fees listed in this form are fixed until **31 March 2025**. You can find the most up-todate version of this form at <u>yorkshirewater.com/developers/water/water-connections/</u>

#### How do I pay?

Choose your payment method below

Credit/debit card BACS

Cheque

£284.40 (incl. VAT)

£284.40 (incl. VAT) £284.40 (incl. VAT)

£316.80 (incl. VAT)

£316.80 (incl. VAT)

£218.40 (incl. VAT)

(please enter a matching reference for your BACS payment above)

**Credit/debit card -** we'll contact you on the phone number you provide in this application to arrange a secure card payment over the phone.

BACS - to pay by BACS, our bank details are sort code: 57-49-55; account number: 11111111

Cheque - please enclose a cheque payable to 'Yorkshire Water Services Ltd.' with your application.

#### Where do I send my application form?

Please email your completed form to <u>wbu.service.centre@yorkshirewater.co.uk</u>

Or, post to: Developer Services, Yorkshire Water Services Ltd, PO Box 52, Bradford BD3 7YD

The information you provide will be used soley in accordance with Yorkshire Water's <u>Privacy Policy</u>. Please be aware, we may contact you to seek feedback on your experience with this service.



If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

1. Your deta	ils					
1) Are you the	Homeowner	Developer	Builder	Consultant		
Full name						
Company name (i	f applicable)					
Company reg. nur	nber (if applicat	ole)				
Phone number			Email			
Address						
Town/City			Po	ost code		
If you're not the ow	/ner/developer,	olease confirm	the owner/o	developer consents to this applicat	tion	
If applying for a re (you'll find this on a	•			ır Yorkshire Water customer referer	ıce	
2) Will you be paying	ng the quote for	the connectio	n works?	Yes No		
If no, please provic	le the payer's de	etails below				
Full name						
Company name (i	f applicable)					
Company reg. nur	nber (if applicat	ole)				
Phone number			Email			
Address						
Town/City			Po	ost code		
Please also attach	an <b>email or let</b> t	<b>ter</b> from the pc	iyer confirmi	ing their intent to pay		
3) Would you like to	o authorise us to	speak to anyo	one else abc	out your application? Yes N	0	
If yes, please provi	de details below	V				
Full name						
Phone number			Email			
Address						
Town/City			Po	ost code		



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## 2. Site details

1) Is the site address different from your address? Yes No If yes, please provide the site address (or closest existing address) below

Address

Town/City

Post code

What3Words reference (if known)

2) Please attach a site location plan with an 'X' marking your preferred point of connection

3) If we need to visit your site, are there any **risks or hazards** we should be aware of? Yes No If yes, please specify

**4)** Is there a site manager or groundworker we need to contact to access the site? Yes No If yes, please provide the site contact's details below

Site contact's name

Phone number	Email

#### If you're building a new property/ies, please provide these additional site details:

5) What was the previous use of the site? Greenfield Residential only Other						
If 'other', have you had a <b>contaminated land risk assessment</b> done at the site? Yes No						
If yes, please attach your <b>contaminated land risk assessment</b> If no, an additional cost will be quoted for the installation of protective barrier pipe						
6) Have there been any properties connected to the water supply in the last 5 years? Yes No If yes, you may qualify for a <u>discount to your infrastructure charges</u> . Please provide details below:						
Number of properties Property type/s						
Have any of the properties been demolished, or are due to be demolished? Yes No						
If yes, please attach the <b>addresses and demolition dates</b> (if known) of the properties						
Are there any existing supplies on site that need disconnecting? Yes No						
If yes, please attach the <b>meter serial/s or account number/s</b> if available						
7) Are you building any new roads on site? Yes No						
If yes, will the road(s) be:						
Built and mainted to adoptable standards and gated not gated Built and mainted below adoptable standards and gated not gated						
<b>Please note:</b> if you're building a new road to adoptable standards, we may need to <b>install a new</b> water main. If that's the case, we'll let you know and ask you to apply for a new main.						
<b>8)</b> Will the new property/ies consume 110 litres per person per day or less? Yes No If yes, you may be entitled to a <u>20% discount</u> on your water and foul water infrastructure charges						
Please provide a copy of your UWLA water calculator evidence to claim your discount						
If you don't provide water calculator evidence, we'll process your quote without the 20% discount						
9) Is your development notifiable to the Health & Safety Executive (HSE)? Yes No						
If yes, please attach your <b>F10 notice</b> if available						



## 3. Your requirements

1) What best describes your requirements?

I'm building a new house	I'm building multiple new houses/flats					
I want to come off a shared supply	I'm building a non-household property or					
I need a boundary reconnection	mixed (household/non-household) development Property type/s:					
I need a new supply of water to a field/trough (Will this be used for commercial purposes	I'm converting an existing property into multiple new properties					
and/or connected to the sewerage network? )	I need a temporary supply of water to my site					
<ul><li>2) How many properties require connection?</li><li>No. of houses/flats: No. of fields/troughs:</li></ul>	No. of non-household properties:					
<b>3)</b> What date do you need to connect to the water supply by? If you need properties to be connected by different dates, please attach your <b>building schedule</b>						
<b>4)</b> Do you plan to use a private water tank in addition to mains water? Yes No If yes, no. of properties to be tank-supplied: tank size (I): tank refill rate (I/second):						
<b>5)</b> Do you plan to use an alternative source of wate If yes, what source? Rainwater Borehole/Sprin						
6) Do you plan to use water re-use / greywater rec	ycling systems for toilets or sprinklers? Yes No					

If yes, please attach details of the system/s

### If you're building a new property/ies, please provide these additional details:

7) Do you need a supply of water for firefighting purposes? Yes No				
If yes, what source? Private hydrant Sprinkler Other				
What flow rate do you require for your fire supply (if known)? Flow rate (litres/second):				
Will you use a private tank for the fire supply? Yes; tank size (I): refill rate (I/s): No				
If you need multiple fire supplies, please attach the above <b>details for each fire supply</b> required				
8) Do you need a temporary supply in addition to your new supply/ies? Yes No				
If yes, please mark the preferred location for the temporary supply on your site location plan				
Will you be using a retailer for your temporary supply?Yes:No				
Do you want to make the temporary supply permanent afterwards? Yes No				
9) Where would you like your external water meter fitted?				
At the property/street boundary In a wall-mounted box fitted to the external wall of the property				
Are you building flats or units where internal meters will need to be fitted? Yes No				
If yes, we'll provide meter housing units for you to install. How would you like these to be supplied?				
Collect from Cross Green Industrial Estate, Knowsthorpe Gate, Leeds, LS9 0NP (£50 collection fee) Deliver to my site (£362 delivery fee)				
10) What method will be used for foul water drainage? Public sewer Cesspool/Septic tank				
and surface water drainage? Public sewer Soakaway Watercourse To ground/land				
<ul> <li>How large is your site? under 500m<sup>2</sup> 500-750m<sup>2</sup> 750-1000m<sup>2</sup> 1000-2000m<sup>2</sup></li> <li>2000-15,000m<sup>2</sup> 15,000-35,000m<sup>2</sup> 35,000-150,000m<sup>2</sup> over 150,000m<sup>2</sup></li> </ul>				

## 4. Fixtures and fittings (for flats and non-household properties)

#### For standard household water connections, please skip this section and go straight to section 5.

If you're building a block of flats or non-household development that may require a large-diameter (32mm+) connection, please complete the table below.

This table allows you to provide information for up to four property types. If you are building more than four different types of property, please attach/enclose the additional details on a separate sheet.

<b>Connection details</b>	Property type 1		Property type 2		Property type 3		Property type 4	
Property type								
Plot/unit numbers								
No. of storeys								
No. of bedrooms								
Connection size (mm) if known								
Fixtures & fittings	No.	Flow (I/s)	No.	Flow (I/s)	No.	Flow (I/s)	No.	Flow (I/s)
Sink (standard)								
Sink (tap size >15mm)								
Wash basin (house/flat)								
Wash basin (elsewhere)								
Bath (tap size 20mm)								
Bath (tap size >20mm)								
Shower								
Bidet								
Spray tap								
WC flushing cistern								
Household appliance								
Commercial appliance								
Other water fittings								
Non-domestic appliances	No.	Flow (I/s)	No.	Flow (I/s)	No.	Flow (I/s)	No.	Flow (I/s)
Water for commercial	or indust	rial proces	ses (if a	pplicable)				
Process details	Process 1		Process 2		Process 3		Process 4	
Plot/unit numbers								
No. of storeys								
Storage capacity (I)								
Peak flow (I/s)								
Daily water demand (m³/hr)								

## 5. Further information

If there's any other relevant information you'd like to provide, please use the box below

## 6. Show us around your site

We can process your application much faster if you send us some short videos of your site.

#### Here's what you need to do:

1) Make sure it's safe to film on site. If you feel unsafe at any point, stop we can still process your application without the videos.

2) Grab a smartphone or tablet, scan the QR code across and follow the instructions onscreen to record and share your videos.

3) Once you've shared your videos, a unique reference number will be generated. Enter your unique reference number below:



**Already on a handheld** device? Tap here.

## 7. Declaration

I request that Yorkshire Water process my application based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I have read and understood the terms and conditions relating to water connections.

I am applying as the applicant or their representative and, by doing so, agree that I will be liable for the payment of any cost associated with this application.

#### By ticking this box I agree to the above declaration

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**Print name** 

**Position in company** 

Date 1

## Water connections terms and conditions

#### How we quote for connection work

Quotes are issued to the applicant and are built up from the fixed charges published in our <u>New Connection Charging</u> <u>Arrangements</u>. Quotes for water connections are valid for 6 months from the date of issue.

If you need us to re-issue a quote, you'll need to request a re-quote and pay the associated admin fee. You can find the re-quote request form at the bottom of our <u>water connections</u> <u>webpage</u>.

#### **Bespoke charges**

Our published fixed charges do not cover the following special circumstances:

- complex or challenging works involving a certain degree of engineering difficulty (such as works in a dual carriageway, a road bridge or on a railway site)
- easements to access new mains installed on third-party land
- special fittings not listed in our Charging Arrangements.

Under the above special circumstances, we will issue a quote containing bespoke charges.

#### **Feasibility studies**

If we need to conduct a feasibility study to find out what methodology and costs are associated with a complex or challenging project, we'll let you know in advance. If you decide to continue, a non-refundable deposit will be charged via an invoice at the same time we issue the quote for the cost of the works. Please see our <u>New Connection Charging</u> <u>Arrangements</u> for more details.

#### Infrastructure charges and discounts

The standard total infrastructure charge is **£340** per household property connected, based on an estimated water usage of 125 litres per person per day and surface water drainage to the public sewer network.

This consists of the following standard charges:

- Water infrastructure charge: £120
- Foul water infrastructure charge: £65
- Surface water infrastructure charge: £155

To promote environmental protection, we offer a **20% discount** on our water and foul water infrastructure charges if you can provide <u>water calculator evidence</u> that your property/ ies will use **110 litres per person per day or less**. We will also waive your surface water infrastructure charge entirely if the final destination of the surface water for your property/ies is a **soakaway or watercourse** rather than an existing public surface water sewer. Please note that ground water and land drainage do not have a direct or indirect right of connection to a public sewer.

You may also be entitled to **infrastructure credits** if there has previously been a billable account(s) on your site/address within the last 5 years. An infrastructure credit is a waiver equal to an infrastructure charge (water or sewerage as applicable). For example, if you're building 5 new houses on a site where there were previously 2 houses billed for water/ sewerage services in the last 5 years, you would only need to pay infrastructure charges for 3 of the new houses.

## Learn more about our environmental incentives and infrastructure credits here.

#### **Council fees**

We'll add to your quote the cost of any fees we pay to the local highway authority for permission to safely carry out roadworks. Council fees vary and are dependent on the amount of work being carried out. Please visit your local highway authority's website for more information on specific fees.

#### **Retail competition**

If you're a business, you may appoint a retailer to provide you with water and sewerage services. You'll need to appoint a retailer at least 8 days prior to connection. If you do not appoint a retailer yourself, one will automatically be assigned to you. For more information on retail competition, please visit <u>open-water.org.uk</u>

#### **Fire supplies**

We will, if requested, confirm if we're able to meet the flows and pressures for any proposed firefighting installation/s. Where the required flows and pressures can be achieved, we cannot guarantee that they can be sustained in the future. A decision to feed a firefighting supply directly from our mains network is the sole responsibility of the applicant/customer.

We will not accept any liability for future expenses that may be incurred because of changes in the water mains pressures or available flows due to increased customer demands or any necessary reconfiguration or adjustments to the distribution network.

#### **Meter locations**

Please refer to our meter location policy.

If you'd like to connect any monitoring equipment to your meters for data logging, you'll need to **apply for a data cable** to be installed after the meters have been fitted.

If you're proposing to install a wall-mounted meter box for your external water meter, this must be of an appropriate quality and standard, as set out in Regulation 4 of the Water Supply (Water Fittings) Regulations.

#### Health and safety notification (F10)

If your development is notifiable to the Health and Safety Executive (i.e., if construction is scheduled to last longer than 30 working days or 500 person days, or if there will be more than 20 workers on site at any one time), you'll need to provide us with a copy of the **F10 notice** you are required to send to the HSE.

#### Site readiness

Before we can carry out the connection/s, you must:

- arrange for your private pipework to be installed according to our requirements – please watch our video guide for more details
- complete and return a checklist that we will send you with your quote to book in a connection date.

We require the above to confirm your site is ready for us to make the connection/s. In addition, if you'd like us to do a final check of your pipework before our team comes to do the work, we'll send you a link where you can share some photos and videos of the pipe. This is a free, optional service that helps us make sure there are no issues with your pipework that could lead to an abortive visit and cancellation.

#### **Abortive visits**

You must make sure your site is ready, and that any private work you need to do in advance is done to specification, at least **48 hours** before we arrive to carry out the connection/s.

If you need to cancel a job within 48 hours of the planned connection date, or if your site does not meet our requirements when we arrive, we will charge you an abortive visit fee of £409 + VAT for the cost of standing down from the work. You'll then need to submit a new checklist to re-book in the work. Please note, we will also invoice you for any additional costs incurred as a result of your late cancellation; these include, but are not limited to, traffic management and street works.

#### **Revisits**

If we can't complete your connection/s due to an issue on your part, we may still be able to carry out some of the work as planned to avoid re-submitting permit or road closure requests to the local authority.

If there's a road crossing, we may be able to carry out the work from the main up to the site boundary. We'll then need to revisit the site later when the issue is resolved to complete the connection/s. If this happens, we will charge you a revisit fee of  $\pounds 526 + VAT$  and you will need to submit a new checklist to get the remaining work booked in.

Please note, if we install a manifold and can't connect all your supply pipes to the ports on the manifold at the same time, you'll need to pay a revisit fee for each additional visit required.



## Please email this completed form to:

wbu.service.centre@yorkshirewater.co.uk

#### Or you can post it to:

**Developer Services** Yorkshire Water Services Ltd PO Box 52 **Bradford BD3 7YD** 

## If you need to get in touch



Call the Developer Services team on 03451208482 Our Developer Services office is open Monday to Friday 8am-5pm.



## Visit our website <u>yorkshirewater.com/developers/</u>



Tweet us <u>@YWHelp</u>

### **O** Write to us

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre** 03451242424 (billing enquiries)

Asian language 03451242421

Text telephone/minicom 03451242423

24 hour automated services 03451247247 (meter readings and payments)

Fax number 01274 372 800

## How much could you save?

Use our online calculator See how you could save water and energy around the home.

Buy discounted water saving gadgets Your water saving pack Water butts, shower heads and more on our website.



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