

# Re-quote request form

5F

## Filling out this form

**This form can't be filled out online, so before you start to complete it, please make sure you follow these steps:**

1. Download the PDF to your PC (Save it locally, for example on your desktop)
2. Open it using [Adobe Acrobat Reader](#), and fill it out
3. Save the completed version
4. Email it to us at [wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

**Please note:** the fees listed in this form are fixed until **31 March 2026**. You can find the most up-to-date version of this form at [yorkshirewater.com/developers/water/water-connections/](https://yorkshirewater.com/developers/water/water-connections/)

## Your request form for a re-quote

This form is to request changes to a water connection quote, or to request a re-quote if your original quote has expired. Please be advised that any quote you have received previously will be cancelled once the re-quote is issued.

If your quote relates to a water mains scheme, please complete a [re-design / re-approval request](#).

**The information you provide will be used solely in accordance with Yorkshire Water’s [Privacy Policy](#). Please be aware, we may contact you to seek feedback on your experience with this service.**

## How long will it take to get your re-quote?

We aim to issue your re-quote **within 28 days** of receiving your completed request form.

## What fee do you need to pay for this request?

There is an upfront admin fee for processing your request. The fee you need to pay will depend on whether a re-survey is needed or not:

- Re-quote (without a re-survey) – £300 + £60 (VAT) = **£360**
- Re-quote (with a re-survey) – £451 + £90.20 (VAT) = **£541.20**

Please use the table below to determine whether a re-survey is needed. We can only process your request once we’ve received the full and correct payment.

Reason for re-quote	Re survey required?
My quote has expired but it’s less than a year since my initial application was submitted	No
I need to change the name of the recipient on my quote	No
I’m requesting an environmental incentive or discount on my infrastructure charges	No
My quote has expired and it’s over a year since my initial application was submitted	Yes
I need to change my point of connection, number of plots and/or supply size	Yes
Other (please specify in the box below)	
<p>If you’re not sure whether a re-survey is needed, please call us on 0345 1 20 84 82 (option 2) to speak to a member of our team.</p>	

## How to pay

Choose your payment method below

Credit/debit card

BACS

Cheque

(please enter a **matching reference for your BACS payment** above to avoid a delay)

**Credit/debit card** – we’ll contact you on the phone number you provide in this application to arrange a secure card payment over the phone.

**BACS** – to pay by BACS, our bank details are **sort code:** 57-49-55; **account number:** 11111111

**Cheque** – please enclose a cheque payable to ‘Yorkshire Water Services Ltd.’ with your application.

**As the applicant, you are responsible for the payment of the application fee.**

If you're filling out a paper copy, please complete in **BLOCK CAPITALS** using blue or black ink.

## 1. Your details

Your name

Company name (if applicable)

Company registration number (if applicable)

Phone number

Email address

Original quote reference

## 2. Your requirements

**If your requirements have not changed and you just want to renew an expired quote, please tick this box (you can skip the rest of this section and go straight to section 3).**

**Do you need to change the quote recipient's details?**      Yes      No

If yes, are the new quote recipient's details different to your details?      Yes      No

If yes, please enter the new quote recipient's details below

Full name

Company name (if applicable)

Company registration number (if applicable)

Phone number

Email address

Address

Town/City

Postcode

If you are not the original recipient, you will need to provide written authorisation from them (for example, an email) when you submit this request.

**Have your connection requirements changed?**      Yes      No

If yes, please tick what has changed:

The number of plots – Please provide your required flow rate (litres/second)      or a list of fixtures and fittings (attach separately). Please also provide your amended site plan.

The size of the supply (pipe and/or meter size) – Please provide your required flow rate (litres/second)      or a list of fixtures and fittings (attach separately).

The point of connection – Please provide your amended site plan showing the new point of connection (attach separately).

Other – Please specify below:

**Are you looking to claim infrastructure credits?** Yes No

If yes, please specify:

Number of properties disconnected on site in the last 5 years:

Type/s of property that were disconnected:

**Are you looking to claim sustainable drainage discounts on your infrastructure charges?** Yes No

If yes, please provide your sewer connection/s application reference:

**Are you looking to claim environmental incentive payments?** Yes No

If yes, you must ensure the water fittings installed in your household property/ies comply with the water efficiency qualifying criteria. For more information on how to submit evidence of compliance and claim your payment, please visit our [environmental incentives webpage](#).

How many houses/flats will meet the qualifying criteria?

How would you like to receive your payment?

Bank transfer

Please provide the payee's bank details below. These must belong to the company / individual submitting this application:

Account name

Account number

Sort code

Cheque

Please provide the payee's address below. This must belong to the company / individual submitting this application:

Company / individual name

Company registration number (if applicable)

Address

Town/City

Post code

### 3. Transfer of payment

If you've paid the original quote, are you happy for us to transfer this payment to your new quote?

Yes    No    N/A (original quote not paid)

If your new quote is less than the original quote, are you happy for us to take payment of your re-quote request fee from the surplus amount?

Yes    No    N/A (original quote not paid)

### 4. Bulk re-quotes

If you're requesting bulk re-quotes for multiple service connections on a new mains scheme, please answer the questions below. If you are not requesting bulk re-quotes, you can skip this section and go straight to section 5.

What's the latest version of the mains scheme design (version number)?

- |   |           |
|---|-----------|
| 1. The water main these service connections are being made to is live or has been requested to be installed already (we will not be able to issue any quotes if this is not the case).        | Yes    No |
| 2. The quotes will be paid, and the work carried out within 6 months (this will eliminate the need for a re-quote to be issued, which has a fee attached to it and takes 28 days to process). | Yes    No |
| 3. You have checked the most recent version of the mains design and have listed the correct details required below as per that design.  | Yes    No |

If you're requesting a quote for a manifold connection and you'd like us to supply the pre-chlorinated pipe between the manifold and the new water main, please specify below which plots this relates to and we will add this to your quote:

## Bulk re-quotes: service connections list

Plot number	Connection details	Main size service connecting to	On-site or Off-site
EXAMPLE Plots 1-4	4 way Manifold	160mm HPPE	On-site
EXAMPLE Plot 5	Single	90mm HPPE	On-site
EXAMPLE Plots 6-7	2in1 trench	4" CI	Off-site



## 5. Additional information

Please provide any other relevant information regarding your request below

## 6. Declaration

I am requesting changes to be made to a Yorkshire Water quote based on the information I have provided and confirm all information is correct to the best of my knowledge.

I agree that Yorkshire Water may use the supporting information provided for any purpose connected with this application and with the company's statutory Sewerage and Water undertakings, including sharing information with its service partner.

I am applying as the applicant or their representative and, by doing so, agree that I will be liable for the payment of any cost associated with this application.

**By ticking this box I agree to the above declaration**

**Print name**

**Position in company**

**Date**       /       /

**Please email this completed form to:**  
[wbu.servicecentre@yorkshirewater.co.uk](mailto:wbu.servicecentre@yorkshirewater.co.uk)

**Or you can post it to:**  
Developer Services  
Yorkshire Water Services Ltd  
PO Box 52  
Bradford BD3 7YD

## If you need to get in touch



**Call the Developer Services team on 0345 1 20 84 82**

Our Developer Services office is open Monday to Friday 8am-5pm.



**Visit our website [yorkshirewater.com/developers/](http://yorkshirewater.com/developers/)**



**Tweet us @YWHelp**



**Write to us**

Yorkshire Water Services Ltd, PO Box 52, Bradford, BD3 7YD

## Other useful numbers

**Contact centre**  
**0345 1 24 24 24**  
(billing enquiries)

**Asian language**  
**0345 1 24 24 21**

**Text telephone/minicom**  
**0345 1 24 24 23**

**24 hour automated services**  
**0345 1 24 72 47**  
(meter readings and payments)

**Fax number**  
**01274 372 800**

## How much could you save?



**Use our online calculator**

See how you could save water and energy around the home.



**Buy discounted water saving gadgets**

Water butts, shower heads and more – on our website.

5F